



# **Scottish Burned Children's Club**

**Registered Scottish Charity: SC032376**

## **Receipts & Payments Annual Report**

**01 December 2022 to 30 November 2023**

## **List of Contents**

Appendix 1 – Trustees' Annual Report

Appendix 2 - Section A: Statement of receipts and payments

- Section B: Statement of balances

- Section C: Notes to the accounts

- Additional analysis of receipts and payments

- Accountants report

Appendix 3 - Independent examiner's report on the accounts



## **Appendix 1**

# **Scottish Burned Children's Club Trustees' Annual Report**

**01 December 2022 to  
30 November 2023**

## **Charity contact information**

Miss Claire Gardiner – Chair

Scottish Burned Children's Club

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Facebook: <https://www.facebook.com/SBCC2001>

## Structure, Governance and Management

The Scottish Burned Children's Club [SBCC] was recognised as a registered Scottish charity and officially launched on the 30<sup>th</sup> of November 2001. The SBCC is a charitable unincorporated association, and the purpose and administration arrangements are set out in our constitution.

The charity provides positive support to burn-injured children and help them realise that, although their body image has been altered, their hopes and dreams are just as achievable as any other child.

## Charity Trustees

Our **Executive Committee** oversee our strategic direction and monitors how we deliver our objectives. The diverse members of the charity combine their experiences and expertise to achieve the charity's aim. [available here](#)

*Extract from constitution*

30. *The maximum number of the Executive Committee shall be 5.*
31. *A person shall not be eligible for election/ appointment to the Executive Committee unless he/ she/they are a member of the association.*
32. *At each Annual General Meeting, the members may [subject to clause 28] elect any member to be a member of the Executive Committee.*
33. *The Executive Committee may at any time appoint any member to be a member of the Executive Committee [subject to clause 28].*
34. *At each Annual General Meeting, all of the members of the Executive Committee shall retire from office – but shall then be eligible for re-election.*

## Executive Committee

1. Claire Gardiner - Chairperson/ Child Protection Officer/ Data Protection Officer/ Family Liaison Officer
2. Alan Masterton - Vice-Chairperson/Legal Advisor
3. Ned Alexander - Secretary
4. Gail McClory - Treasurer

## Members

1. Louise Irving
2. Michael Smith
3. Peter McInnes
4. Karen Fraser
5. Toni Deacon

## Summary of the main activities in relation to our objectives.

Our objectives, as recorded in our constitution are:

- a. To relieve the needs of children, living in Scotland, who have suffered physical and or mental injuries due to burns or scalds and whose families have suffered as result of burns or scalds, particularly but not exclusively by the provision of recreation and leisure activities. Particular attention will be given to those with major disfigurement, disability or poor social circumstances who have less opportunity to develop through normal childhood.
- b. The achievement of education of the public relating to fire safety, home safety and burn/ scald first aid at schools, youth groups and/ or local community events.

## Summer Camp

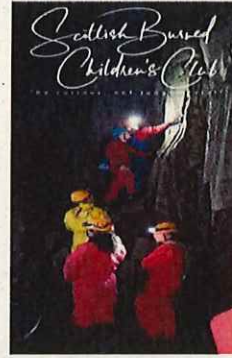
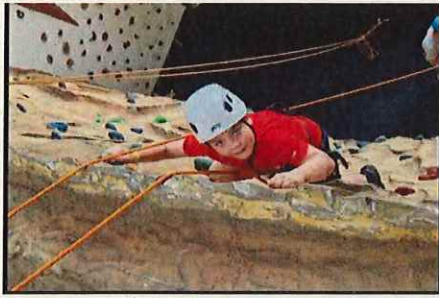
The Summer Camp is a main objective for the charity, open to children aged 8 up to their 18<sup>th</sup> birthday. The primary aim is to encourage every child, despite their level of disability or disfigurement, to try and rebuild confidence, in taking on the challenges that each activity faces them, thus increasing their levels of self-esteem, even if they do not fully complete a challenge.



Our annual Summer Camp was held in July 2023 at Bendrigg Trust which is situated between the Lake District and North Yorkshire Dales.

The Trust specialises in delivering high quality courses for disabled and disadvantaged people. The Summer Camp aims to promote inclusion, encourage independence, and build self-confidence through the safe provision of adventurous activities. As one of our campers is a wheel-chair user, attending this venue allowed him to participate in all the activities offered to the able-bodied campers and therefore promote inclusiveness, dignity, and respect to all in attendance.

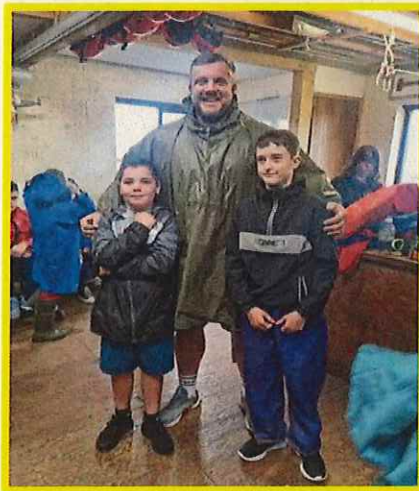
10 children attended ranging in age from 8-17 years old, with 3 new campers in attendance. Campers were excited to be back at camp, participating in activities ranging from archery, wall climbing and abseiling, to orienteering, biking, and caving.



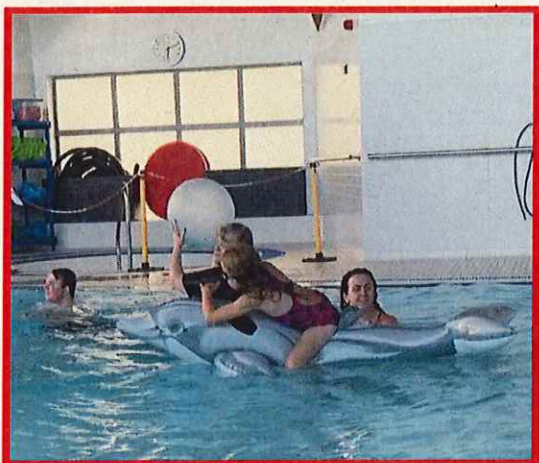
We were extremely fortunate to have Luke Stoltman, Strongest Man of Europe, visit the camp to discuss with the children the benefits of using cold water therapy to relieve stress as well as body dysmorphia within the gym setting.

It was great for the children to realise that although someone can look physically strong, that they can struggle with their mental/emotional health as well, but by regularly practising healthy stress relieving strategies he has been able combat this.

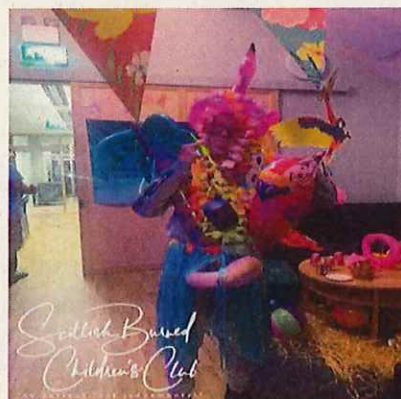
His presence and motivational talk were such a hit at camp with both the children and the volunteers. Luke kindly joined in our mini highland games and the children had great fun competing with and against him.



We also attended a local swimming pool at Jubilee House, near Penrith, which is a respite and rehabilitation centre for firefighters sponsored by the Firefighters Charity. Some of the children had stopped attending swimming with their families as they were scared to show their scars in public. Providing this activity at camp encouraged them to return to this activity in a safe environment, with support from fellow peers who can also relate to the challenges of displaying any physical disfigurement in public. The children had a brilliant time playing water polo, and with all the inflatables in the pool. (Parents reported that a lot of them requested to go back to swimming once they returned home, which is amazing). Sitting on the lawn with their chippy dinner afterward the swimming went down a treat.



However, the highlight of the week was a day kayaking on one of the local Lakes. The Campers and Volunteers participated in a variety of water games which culminated with most joining in a large water fight. Most of the children and the volunteers also participated in rock hopping, i.e. jumping into the Lake from a large rock at the water's edge. The local Instructors ensured that all appropriate safety measures had previously been taken by the team to always ensure the campers safety. The campers loved it, and some jumped in several times. Of course, safety equipment was always worn. The day finished with a beach themed disco/karaoke, which all enjoyed.



All the campers reported that they had fun, but it went far too quickly. Parents reported that their children had really enjoyed camp and could not wait to return next year. One Mum reported that she had "seen the spark come back to her boy since returning from camp, which had been missing since his injury happened." This speaks volumes about the impact bringing together burn survivor children can have on increasing their confidence, self-esteem, and self-worth, as well as supporting them to grow and develop as individuals, in an environment where they feel safe and supported by fellow peers.



The club has booked an alternative venue for 2024 closer to Glasgow, as we no longer require having wheelchair access. However, we will aim to provide another successful camp using the template that has made previous ones such a success.

## **Family Events**

Our primary objective each year is to arrange the Summer Camp, as well as family events (minimum one in the Spring and one in late Summer) and if funds are available host at least one Family Therapeutic weekend. Since the Summer Camp is only open to the 8 to 18-year-olds, the Family events are important, as the events are not only an ideal opportunity for the children of all ages to meet up, but for the parents to meet others and share experiences, realising that they are not alone.

## **Christmas Party**

Our first family event of the year was a Christmas Party held in December 2022 in Yarrow's Recreation and Bowling Club. We had a mixture of old and new families come together to have an afternoon of fun and laughter. Dj Liam, sibling of one of our Club members, was there to help with the entertainment. There was lots of dancing, party games and even Santa Claus came to visit with a gift for each child, including the siblings of the Club Members.

Like the parents, siblings can also feel guilty that they were unable to protect their sibling if present when the injury happened, or, that they were not present to protect them. These can lead to feelings of anxiety, and worried something bad may happen to them again. That is why it is important to hold family events, to support the family unit, not just the burn survivor.

## Summer Party

Each year we run an annual summer party as a way of bringing families together in a fun environment. It is also a fantastic way of introducing any new club members who are eligible to attend our camp to meet other campers, and volunteers. It also helps the parents to meet some of the Volunteers who will be looking after their child, alleviating any fears and or anxiety about the burn survivor child being out of their care potentially for the first time since their injury occurred.

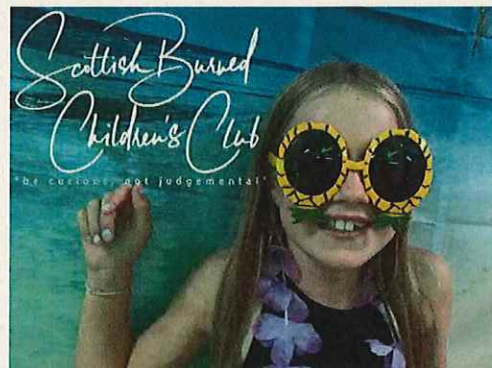
This year's Beach themed summer party was held in Yarrow's Recreation and Bowling Club in Glasgow, where one of our volunteers, Claire Gardiner, is a member.

Once again, DJ Liam was there to help with the entertainment and party games.



All the children played well together, and the parents enjoyed meeting other family members and getting involved in the party games.

The families also loved getting their photograph taken in front of our beautiful beach backdrop and reported that they had a wonderful time. Those eligible for Summer Camp were excited to be attending.



## Family Therapeutic Weekend

The family therapeutic weekend pulls together several key benefits to the burn survivor children, their families and to the volunteers of the SBCC. The main aim of the weekend is to enable families of burn injured children to meet one another and share experiences, within an informal therapeutic programme. Having previously successfully held this type of weekend, it has been proven it helps the families to feel less isolated. In addition, because the focus is on the family as a unit as opposed to the burn injured child alone, the family feel more supported and able to develop important coping strategies for life after a burn.

Another aim for the weekend is with the family having the chance to spend a more focussed and quality period together, thus demonstrating some respite qualities of the programme.

We know from previous weekends the type of positive results that have come due to the weekend supporting the parents/carers in coping with the stress that they encounter because of their child's injury. In addition, it helps the volunteer staff of the SBCC to have a greater understanding of the experiences of burn survivor children and their families.



Unfortunately, the venue where we normally attend for the weekend had closed permanently due to Covid-19 restrictions.

Like many other charities, we have noticed a reduction in donations and sponsorship. Also, as most of the volunteers work full time and are still adapting to their new roles, we felt it was important for us to get the foundations right first and concentrate on running successful Summer Camps, and some family events. We hope to progress running a successful family therapeutic weekend within the next 2-3 years.

### **Annual General Meeting**

Our AGM was held in January 2023. Due to many of our volunteers and families living across Scotland, this event was held online via TEAMS platform.

The Chairperson presented the AGM and introduced the new organisational structure of Committee members, as well as an update of the past year, and what the aims of the club were for the upcoming year.

### **Quiz Night**

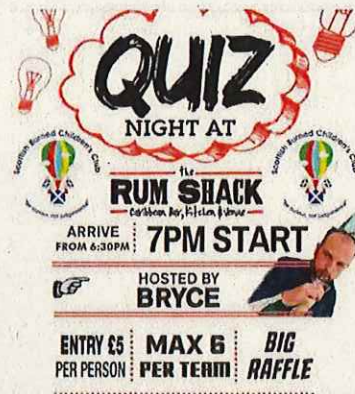
To raise funds for the charity one of our Volunteers, Michael Smith, held a Quiz night in the venue where he works, The Rum Shack, in October 2023.

There were many friends, family members, and some ex-club members in attendance.

The night was hosted by the well-known comedian in Glasgow, Bryce, who kept entertained during and in-between each round.

There were also some fantastic raffles prizes to be won.

The highlight of the night was when three ex club members asked to go on stage to explain the importance of having a burns charity and the positive impact it has made on each of their lives; increasing their confidence and self-worth as well as providing them with a platform to form friendships with fellow burn survivors that they will have for rest of their lives. Participants praised them for their bravery in standing on stage and sharing their stories.



## Family Liaison

As a mother of a young burn survivor child, Amy McCabe took on this role in 2014. As a parent who has had to cope with her child's unfortunate accident, she was very aware of the trauma that the whole family, including the child, go through and was able, through personal experience, to relate to the concerns of the other parents and siblings.

Unfortunately, due to life circumstances, Amy resigned from this role at the AGM but remains part of the club as the mother of a club member.

Claire Gardiner, Chairperson, thanked Amy for her invaluable contribution to the club by acting as a point of contact for the families, providing vital information and support from her shared experience.

Amy wished everyone well and thanked the fellow volunteers and club members.

Parents have commented in the past on how beneficial the role is and having spoken to Amy know that they are 'not alone.' They felt less isolated knowing that they can talk to someone & share experiences with a parent who has had to cope with their child's accident. Being able to talk to someone, especially just after the accident had relieved some of the worry, stress, and anxiety.

Unfortunately, there are no other parents available to fulfil this role at present, so Claire Gardiner, Chairperson, will act as Family Liaison Officer until another replacement can be sourced.

**Safety Promotion & Education:** <http://theburnsclub.org.uk/campaigns/>  
***Thermostatic Mixing Valves (TMV's)***



With the successful passage to legislation of PE786 – Dealing with Thermostatic Mixing Valves (TMV's), the Scottish Building Standards in Scotland changed on the 1st of May 2006. All new build and refurbishment private and public properties must now be fitted with a type 2 (TMV2 scheme approved) thermostatic mixing valve to the bath hot-water outlet to prevent the incidence of scalding water.

Through Open Days and presentations, we continue to promote the hazards of hot water and the importance of the legislation.

***Hair Straightener Safety Campaign***



A national poster & leaflet campaign has been successfully maintained annually since the award of a £5000 grant back in 2009 from the Electrical Safety Council.

As part of the Child Accident Prevention Trust [CAPT] children safety weeks in June and November, the SBCC continues to provide literature on request to NHS Hospitals and childcare centres in England, Wales & Scotland.

Through Open Days and presentations, we continue to raise awareness of the dangers associated with hair straighteners.

## ***Fire Work Safety Awareness Campaign***



In 2013 the SBCC launched a new Firework Safety Awareness poster and leaflet campaign. This campaign was set up following a request by the McCabe Family whose son Ben had suffered a serious firework injury in 2010, when he was just four years old and attended a private fireworks display just outside his home

Ben had said to his Mum that he wanted to raise awareness amongst other children the dangers associated with fireworks. The SBCC worked with Ben's Family and produced a series of leaflets and posters including a picture of Ben with his injuries showing, as the lead image, to display what happens when a child is accidentally struck by a rocket type firework at an organised display. This was a new project for the SBCC as we had never been asked to utilise a 'live' case study in any previous campaign.

In Autumn 2019 the SBCC was asked to assist with a Fire Outreach Programme community safety awareness initiative developed by the Greater Glasgow area Scottish Fire & Rescue Service, Police Scotland & Pollokshields Neighbourhood Safety Initiative. The initiative involved a group of anti-social teenagers from an inner Glasgow City area with the highest know occurrences of illegal bonfires and firework incidents. We were asked to go along and speak about the real dangers associated with Fireworks. Ben was also asked to speak and talk about his recovery from his incident and how it had affected him and his family. This went extremely well with the group who then went on to deliver their own safety message at their High School by talking to younger school children about the dangers of being irresponsible around fireworks and bonfires.

Amy & Ben continue to work with the Scottish Police and Scottish Fire & Rescue Service.

Over the year the charity received several enquiries from the media seeking advice regarding the dangers of fireworks.

In late 2019 the SBCC was asked to support and participate in a nationwide project led by the Scottish Government which launched a public consultation on the use and sale of fireworks 'A consultation on fireworks in Scotland: Your experiences, your ideas, your views'. This was undertaken in response to fireworks being used as weapons against emergency service workers. It was also thought that there would be a potential increase in private displays due to public events being cancelled by the pandemic.

The 14-week consultation closed on 14th May 2019 and received over 16,000 responses. 87% of respondents supported a ban on the public sale of fireworks or an increase on regulation of fireworks (94%). In addition to this open-access survey, a 'Progressive's Scottish Opinion' online omnibus survey of a representative sample of the Scottish population achieved 1,002 responses. 58% supported a ban of public sale of fireworks and 71% welcomed an increase in control of fireworks in Scotland.

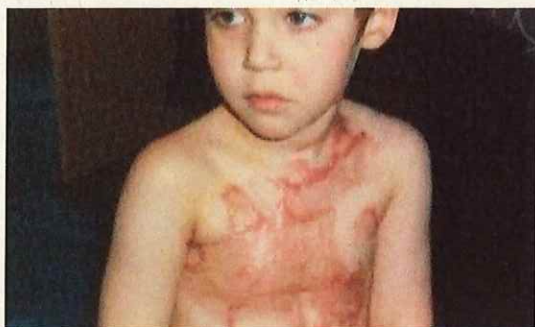
We were asked to give direct first-hand experience from a burn survivor young person who had been leading our own awareness campaign, and Ben McCabe became directly involved relating his life story in recovery from a firework incident.

Following the results of the consultation the SBCC was asked to join the Scottish Governments Firework Strategy Group and participate alongside others such as Police Scotland, NHS Scotland/COBIS, RoSPA Scotland, Scottish Community Safety Network, Scottish SPCA amongst others. The top 3 priorities were identified as Injury Prevention, Safety Awareness and Organised Display Promotion.

Following several online meetings, it was agreed to have a Campaign ready for launch across mainstream media and social media. There were two principal areas to target namely primary and secondary school children, and this was achieved through online schools programming that would allow feedback and response from schoolteachers as to the overall impact of this inaugural national safety campaign.

The Ambassador for the #FireworkSafety campaign is Ben McCabe, who has been transformed into a superhero avatar to guide primary and secondary aged pupils through videos and interactive games to teach them how to be safe, be kind, and be smart around fireworks and bonfires.

The campaign was re-launched in October 2021, one month earlier than 2020, to coincide with dates firework are on sale to the general public.



Ben was nominated for the Young Scot Award for his relentless commitment, and bravery, in sharing his story and raising awareness about the dangers of fireworks and bonfires. He was a finalist in the Health and Wellbeing Award section, and although he never won, we are all every proud of his efforts each year to raise the profile of the dangers of fireworks.

Also, following the consultation in 2019, and related work, the Scottish Government published the Fireworks Action Plan: Promoting the safe and appropriate use of fireworks in Scotland in late 2019.

This set out a series of actions to be taken forward in response to what was heard through the consultation, to ensure everything possible was being done to ensure fireworks are used safely and appropriately. This set out the Scottish Government's vision for fireworks in Scotland: for fireworks to be used safely and handled with care and to ensure fireworks do not cause harm, distress, or severe injury. The Action Plan set out actions to be taken forward with national and local partners including improved awareness raising and communication; support to publicly organised firework displays; and support to local communities.

As part of this, the Minister for Community Safety also appointed an independent Firework Review Group of key stakeholders in December 2019 to consider the legislative and regulatory options for change that emerged from consultation, scrutinise the evidence available, and make use of their professional judgement and expertise to set out clear recommendations on what change is required to current legislation and regulations.

Group membership included representation from: Police Scotland, Scottish Fire and Rescue Service, Scottish Ambulance Service, Local Authority Licensing, Trading Standards, Scottish Community Safety Network, British Pyrotechnics Association, British Fireworks Association, NHS Greater Glasgow and Clyde / Care of Burns in Scotland, Veterans Scotland, and Community Representatives

The Review Group provided 11 recommendations to Scottish Ministers to ensure fireworks are used safely and handled with care, and do not cause harm, distress, or severe injury. The recommendations included:

- Restrictions on the use of fireworks on private property.
- Tighter dates and times when fireworks can be set off.
- A notification system before fireworks can be used.
- 'No firework' areas or zones
- Introducing a proxy purchasing offence
- Restricting the times fireworks can be sold
- Restricting the volume of fireworks that can be purchased.
- Introducing mandatory conditions at point of sale.

They also recommend a timetable to implement change, and any further steps or considerations to be explored.

The Review Group also considered how to reduce the misuse of pyrotechnic devices such as handheld flares and smoke devices which represent a significant safety risk to anyone who comes into contact with them. The unauthorised use of pyrotechnics at events is a criminal offence.

Following from the report and recommendations made by the independent Fireworks Review Group, a consultation on new legislation on the sale and use of fireworks and tackling the misuse of pyrotechnics commenced in October 2021.

The proposed Fireworks and Pyrotechnics Bill followed from the recommendations of the Firework Review Group and became an Act in August 2022.

#### [Introduced | Scottish Parliament Website](#)

This Act will change how fireworks can be sold and used in Scotland. They will also include the introduction of an offence to criminalise the supply of fireworks, and pyrotechnics, to people under the age of 18, as well as being in possession of a pyrotechnic while at, or travelling to, certain places or events, without reasonable excuse.

Anyone that commits this offence is liable, on summary conviction, to a fine not exceeding level 5 on the standard scale (which is currently £5,000) or to a term of imprisonment not exceeding six months, or both.

Unfortunately, there was a lot of incidents across Scotland where fireworks were used as weapons against the local Fire Services and Police. Our Vice Chair and Legal Advisor, Alan Masterton, addressed these issues with the local media across Scotland. He recognised that some of the local councils had decided not to hold a local firework display due to the Cost-of-Living crisis. In hindsight this had a massive impact locally, with some of the public members trying to hold their own displays. He requested that local councils hold organised events in the future, run by staff trained and responsible for the handling and use of fireworks, to try and eliminate/reduce these incidents happening again.

We are currently waiting for a response.

## **Flameless Safety Awareness Campaign**

In October 2021, the SBCC was approached by a member of the Scottish Fire and Rescue Service to identify a "live" case study who would be happy to participate in a National Autumn safety campaign to highlight the dangers of using candles at Halloween, and other times of the year, and to go flameless instead. The appeal from SFRS was to abandon traditional tealights in favour of a safer battery powered alternative.

Karla Peacock, a club burn survivor who sustained a burn injury when her hair caught fire practicing to blow out the candles on her birthday cake, was happy to share her journey to try and prevent others from sustaining similar burn injuries caused by flames from candles.

This campaign was launched over social media, National newspapers, National news outlets and Radio stations.

Previous SBCC Volunteer, Megan Taylor, also spoke on behalf of the SBCC and why we were backing this campaign.

This campaign will continue to be highlighted each year, to stress the dangers of candles, and to go flameless instead where possible.

## **COBIS – Care of Burns in Scotland** [\[http://www.cobis.scot.nhs.uk/\]](http://www.cobis.scot.nhs.uk/)

Care of Burns in Scotland – COBIS: NHS Scotland Managed Clinical Network working group. Claire Gardiner, SBCC Chairperson represents the charity on the COBIS Steering Group and sits on the Communications Group to be the 'voice' for the children and the parents.

As a result of working in partnership with COBIS the SBCC has worked in conjunction with its members to produce the following items:

- New SBCC leaflet to provide to families while inpatients, transcribed into 10 common languages used in Scotland, such as Polish, Romanian, Mandarin, etc. These can also be accessed directly from the COBIS website.
- Direct links with Edinburgh, Aberdeen, and Dundee in a bid to increase referrals to the SBCC from these areas
- New electronic referral forms that parents can access on the COBIS website

## **Ongoing projects are:**

- Producing short educational videos including topics such as treatment for different burn and scald injuries, scar management, psychology, how to apply and care for pressure garments, introduction to the Scottish Burned Children Club. This project is in its infancy but will be available on both COBIS and SBCC websites once completed.

## Open Days

Unfortunately, we have not attended any Open days this year, as they have not been reinstated since the COVID-19 pandemic restrictions. We will continue to link in with Scottish Fire and Rescue Services to ascertain when these Open days will reoccur and request and invitation to attend to promote the club, as well as contributing to educating the public on the dangers of fire and scald injuries.

## Website

The charity website continues to play an important part in promoting the work of the charity ([www.theburnsclub.org.uk](http://www.theburnsclub.org.uk)). The charity website is maintained by charity members.

We are exploring options to upgrade the website to make it more user friendly for our club members as well as appealing to any potential donors/sponsors and are seeking guidance from the Scottish Tech Army to facilitate this.

We are also updating/renewing our policies and pathways at present so that we can ensure that the information is up to date and relevant.

## Fundraising/ Donations

<http://theburnsclub.org.uk/about-us/fundraising-standards/>

### Our Fundraising Guarantee to you

Fundraising is the life blood of many Scottish charities, and we need to raise funds from voluntary sources. We could not fulfil our charitable mission without the support of generous, thoughtful, and committed donors. We value the support of donors and understand the need to balance our duties to beneficiaries, with our duties to donors.

That is why we make this commitment to you.

We will comply with the law as it applies to charities and fundraising, and we commit that we will guarantee to adhere to best practice as outlined in the [Fundraising Code of Practice](#).

We will monitor fundraisers, volunteers and third parties working with us to raise funds, ensuring that they also comply with this Code of Practice.

We guarantee to operate in line with the values of the Code; to be Legal, Open, Honest and Respectful in all our fundraising. To promote and underpin these values, we commit to the following standards:

- We will be clear about who we are and what we do.
- We will give a clear explanation of how you can make a gift and change or stop a regular donation.
- If you do not want to give or wish to cease giving, we will respect your decision.
- We will respect your rights and privacy.
- We have a procedure for dealing with people in vulnerable circumstances and it will be published on our website or will otherwise be available on request.
- We will hold your data securely.
- We will communicate with you in accordance with your selected preferences.

If you feel we have not adhered to these standards or think we could do better, please contact Complaints Officer on 07486 515999 and/or email [complaints@theburnsclub.org.uk](mailto:complaints@theburnsclub.org.uk) and we will deal with your complaint quickly and thoroughly.

We commit to ensuring our complaints process is clear and easily accessible and we will provide clear and evidence-based reasons for our decisions on complaints. However, should you be dissatisfied with our response, you will be able to take this further by contacting the Scottish Fundraising Standards Panel: [www.goodfundraising.scot](http://www.goodfundraising.scot)

During 2022/2023 the charity income was £5,571.35 in unrestricted income.

No Restricted funds were received during this reporting period.

For further information please refer to Appendix 2 of this report.

The SBCC wishes to express their gratitude to everyone who donated/ raised funds for the charity during 2022/2023.

**A special mention to:** [the list is not prioritised in any way].

**A Waddell**

Thank you for your continual support and the kind donation of £150.

**G Lali**

Thank you for your kind donation £146.95

**Mali Jones**

Thank you for raising funds for SBCC £329.74 by giving up sweets for Lent.

**Jim Townsend**

Thank you for your efforts running Half Marathon to raise funds £673.48 for SBCC.

**J A Young**

Thank you for your kind donation £200.

**G Smith**

Thank you for kind donation £330

**We would also like to thank the following for their support and donations:**

Legal Eagles, Yarrows Recreational Club members and the group of SBCC children/ families & to all the family and friends who supported the individuals who kindly raised funds on behalf of the SBCC.

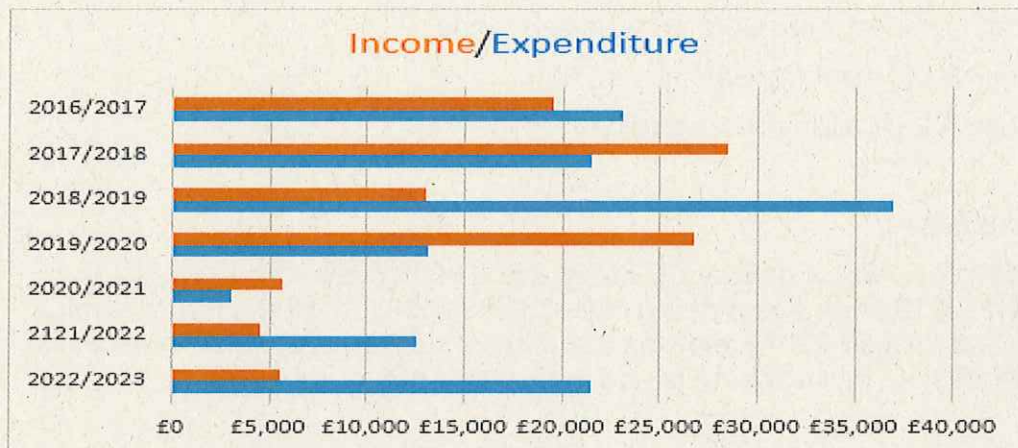
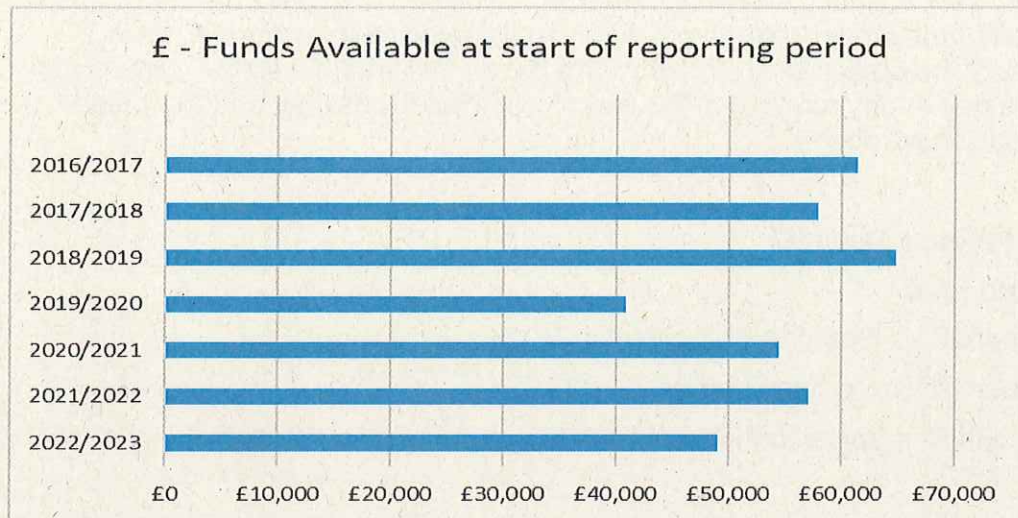
**Gift Aid**

During this reporting period the SBCC received £210.80 in Gift Aid contributions. The SBCC want to thank everyone who took the time to complete the Gift Aid declaration.

**Restricted Funds**

There were no restricted funds to be considered during this reporting period.

## Financial overview for 2022/2023



## **Statement of the charity's policy on reserves**

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the club. Restricted funds may only be raised/used for specific purposes.

### **Reserves [to the nearest £]**

#### **Unrestricted fund**

01 December 2022: Opening Balance of £49,024

30 November 2023: Closing balance of £33,074

Unrestricted fund surplus/ [deficit] of [-£15,950]

#### **Restricted funds**

In this reporting period there were no restricted funds.

01 December 2022: Opening Balance of £0

30 November 2023: Closing balance of £0

#### **Unrestricted funds:**

In 2016/ 2017 there was a deficit of [£3,529], 2017/ 2018 there was a surplus of £6,910, 2018/ 2019 there was a deficit of [£23,963], 2019/2020 there was a surplus of £13,570 and in 2020/2021 there was a surplus of £2,704, 2021/2022 there was a deficit of [£8,093]. In this reporting period there was a deficit of £15,950.

The Trustees, Executive Committee and Members consider that the year-end unrestricted funds of £33,074 will enable the organisation in 2023/ 2024 to continue to meet the objectives of the charity.

#### **Objective[s] for 2023/ 2024:**

- Hold the annual 'Summer Camp.'
- Organise a minimum of one Family Day out for all ages.
- Considering the 'Reserves' Policy, if funds remain available and will have no impact on the charity's main objective, the Summer Camp, hold a Family Weekend.

The Summer Camp is of major importance and wherever possible the charity will support a Family weekend and additional family events, which provide a support mechanism for all the family members.

The charity intends to continue their involvement with:

- The TMV campaign, to highlight the dangers of hot water.
- The Hair Straightener campaign, to highlight the dangers associated with the straighteners.
- The Firework Safety Awareness campaign.
- Care of Burns in Scotland [CoBIS]

As a small charity, we are unable to predict or guarantee the same level of income year to year and therefore all the Trustees & Members are kept informed of the financial situation throughout the year.

The Summer Camp is of major importance and wherever possible the charity will support a Family weekend and additional family events, which provide a support mechanism for all the family members.

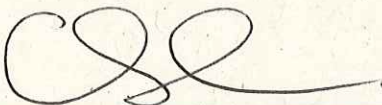
### **Reserves Policy**

The Trustees and members agree that each year the SBCC will support the provision of the summer camp, a minimum of one family event and if possible, a family's 'Therapeutic' weekend. The financial situation is monitored, and expenditure is adapted accordingly to ensure that we have reserves to support the activities in the coming year. The primary object being the Summer Camp.

The trustees' reserve policy is to retain 1-year worth of normal running costs [£30,000] to meet the minimum commitments and to cover unexpected expenditure.

### **Declaration**

Signed on behalf of the charity trustees:



Print name

Claire Gardiner

Designation

Chair

Date

16/08/24





## **Appendix 2**

**Section A: Statement of receipts and payments**

**Section B: Statement of balance**

**Section C: Notes to the Accounts**

**Additional analysis of receipts and payments**

**Accountants report**



## Additional analysis of receipts and payments

### 1. Donations received *[The list is not prioritised in any way]*

	£
A Waddell	150.00
Mali Jones	329.74
Jim Townsend	673.48
A Calder	169.87
Link Cable	500.00
J A Young	200.00
G Smith	330.00
Mr & Mrs White	500.00
Donations received, under £100	296.09
Direct online donations via Just Giving	146.95
Gift Aid received from online donations	210.80
Matched Funding Scheme	0

### Donations to the nearest £

**Total for current period 2022/2023: £3,743**

*[Donations/ Match Funding/ Gift Aid]*

Total 2021/2022	£4,450
Total 2020/2021	£5,714
Total 2019/2020	£7,074
Total 2018/2019	£6,468
Total 2017/2018	£8,634
Total 2016/2017	£6,174

## 2. Gross receipts from fundraising activities – in aid of the SBCC

**Fundraising Activities: To the nearest £**  
**Total for current period 2022/2023: £1,663**

*[Fundraising/Gift Aid]*

Total 2021/2022	£0.00
Total 2020/2021	£0.00
Total 2019/2020	£6,112
Total 2018/2019	£6,032
Total 2017/2018	£19,840
Total 2016/2017	£13,455

## 3. Other Income

Bank account interest £165

## 4. Unrestricted funds this reporting period 01 Dec 2022 – 30 Nov 2023

**Overall Unrestricted funds: To the nearest £**  
**Overall 'Unrestricted' funds received for current period: £5,571**

Overall funds received 2021/2022	£4,542
Overall funds received 2020/2021	£5,742
Overall funds received 2019/2020	£26,778
Overall funds received 2018/2019	£13,072
Overall funds received 2017/2018	£28,474
Overall funds received 2016/2017	£19,629

## 5. Grants

### Restricted Funds:

- There were no restricted funds for this reporting period.

**To the nearest £**

**Overall total expenditure for the current period 2022/ 2023: £0**

Total 2021/2022	£0.00
Total 2020/2021	£0.00
Total 2019/2020	£0.00
Total 2018/2019	£0.00
Total 2017/2018	£0.00
Total 2016/2017	£0.00

**6. Payments relating to charitable activities – Unrestricted Funds**

	Current Period 2022/2023	2021/2022 £	2020/2021 £	2019/ 2020 £	2018/ 2019 £
Event: Annual Summer Camp	£17,208.88	8,322.79	0.00 Cancelled due to Covid-19 restrictions	0.00 Cancelled due to Covid-19 restrictions	10,961.38
Event: Annual Summer Camp					2,000 [deposit for 2019 camp]
Event: Christmas Party	£671.84	739.26			
Event: Summer Party	£110.00	221.38	0.00 Unable to organise due to Covid-19 restrictions	0.00 Unable to organise due to Covid-19 restrictions	942.64
Event: Family Day Out – Innoflate		361.70	0.00 Unable to organise due to Covid-19 restrictions	0.00 Unable to organise due to Covid-19 restrictions	1,052.00
Event: Family Day[s] Out – Pantomime January 2020, tickets paid for in 2018/2019 reporting period.					962.25

		Current Period 2021/2022 £	2020/2021 £	2019/ 2020 £	2018/ 2019 £
Event: Family Adventure Weekend – Deposit for event in April 2020 paid in reporting period 2018/2019. Due to Covid-19 restrictions £10,187.76 was reimbursed in full, included in the Misc. income report details				6,187.76 Cancelled due to Covid-19 restrictions	4,000.00 [Deposit for activity in April 2020]
Event: Family 'Therapeutic' Weekend 2018 [December]					4,707.24
Event: Family 'Therapeutic' Weekend 2020 [December] The December 2019 was rescheduled to December 2020, this event had to be cancelled due to Covid-19 restrictions and centre closure, the deposit of £2,500 [paid in 2018/2019] was refunded in full in this accounting 2019/2020.				0.00 Cancelled due to Covid-19 restrictions	2,600 [Venue deposit for Dec 2019 event & Disco]
Fundraising Costs	0.00	0.00	0.00	0.00	0.00
Subscriptions/ membership fees	£90.00	50.00	90.00	70.00	90.00
Promotional/ Education/ Advertising	0.00	0.00	0.00	433.20	963.60
Postage/ Stationery/ consumables	0.00	40.80	20.73	0.00	206.98
BT + Mobile telephone	£234.93	211.42	201.17	1,076.03	673.03
Conference/ travel costs	£47.00	303.32	0.00	0.00	1,171.22
Just Giving	£216.00	£108.00	0.00	0.00	0.00
Storage costs	£1,620.08	925.76	988.07	2,745.50	2,745.50
Charity insurance policy	£770.47	744.10	757.93	718.49	791.59
PO Box costs	£396.00	378.00	360.00	352.50	342.00
Website costs	£155.85	189.44	149.88	155.88	155.88
Lease of IT Equipment	0.00	0.00	0.00	827.19	923.41
Misc expenditure	0.00	38.93	340.00	140.94	338.44

**To the nearest £: Unrestricted – Expenditure:**  
**Total current period 2022/ 2023: £21,521**

Total 2021/2022	£12,635
Total 2020/2021	£3,037
Total 2019/2020	£13,208
Total 2018/2019	£37,035
Total 2017/2018	£21,564
Total 2016/2017	£23,158

**7. Payments relating to charitable activities – Restricted Funds.**

**To the nearest £**  
**Total current period 2022/ 2023: £0.00**

Total 2021/2022	£0.00
Total 2020/2021	£0.00
Total 2019/2020	£0.00
Total 2018/2019	£0.00
Total 2017/2018	£0.00
Total 2016/2017	£0.00

### Accountants Report

Having prepared this Receipts & Payments account and balance sheet, without carrying out an audit, from the books records and other information supplied to me by the Scottish Burned Children's Club. I hereby confirm that these accounts are in accordance with the books, records and other information supplied and give a true and fair view of the affairs of the club on 30 November 2023.

### Scottish Burned Children's Club Statement of Balances as of 30 November 2022

	Year to 30/11/2023 £	Year to 30/11/2022 £
<b>General Fund/ Unrestricted Funds</b>		
<b>To the nearest £</b>		
Opening Position	49,024	57,117
Surplus/ [Deficit] for period	-15,950	-8,093
Closing Position	<u>33,074</u>	<u>49,024</u>
<b>Restricted Funds</b>		
<b>To the nearest £</b>		
Opening Position	0,000	0,000
Received	0,000	0,000
Surplus/ (Deficit) for period	0,000	0,000
Closing Position	<u>0,000</u>	<u>0,000</u>

Mr Henry Watson, Chartered Management Accountant  
Associates of Cost and Management Accountants (ACMA)  
20 Nissan Place, Glasgow G53 7SQ

Signed: *H Watson*

Date: *22/8/24*

### Approved by the Trustees and signed on their behalf

I approve this Receipts & Payments Account & Balance sheet and confirm that all books, records and information was made available for their preparation.

Miss Claire Gardiner      Signed: *CG*  
Chairperson – Scottish Burned Children's Club

Date: *16/08/24*



Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	December	2022		30	November	2023

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	5,406				5,406	4,542
Legacies					-	-
Grants					-	-
Receipts from fundraising activities						
Gross trading receipts					-	-
Income from investments other than land and buildings	165				165	40
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	-
					-	-
<b>A1 Sub total</b>	<b>5,571</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,571</b>	<b>4,542</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments	-				-	-
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>5,571</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,571</b>	<b>4,542</b>
<b>A3 Payments</b>						
Expenses for fundraising activities	-				-	-
Gross trading payments	-				-	-
Investment management costs	-				-	-
Payments relating directly to charitable activities	21,521				21,521	12,635
Grants and donations	-				-	-
Governance costs:	-				-	-
Audit / independent examination	-				-	-
Preparation of annual accounts	-				-	-
Legal costs	-				-	-
Other	-				-	-
	-				-	-
<b>A3 Sub total</b>	<b>21,521</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>21,521</b>	<b>12,635</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets	-				-	-
Purchase of investments	-				-	-
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>21,521</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>21,521</b>	<b>12,635</b>
<b>Net receipts / (payments)</b>	<b>(15,950)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(15,950)</b>	<b>(8,093)</b>
<b>A5 Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>(15,950)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(15,950)</b>	<b>(8,093)</b>



## 16/08/24



## Section C Notes to the Accounts

**C1 Nature and purpose of funds - Additional information** is available in Appendix 1 and Analysis of Funds Worksheets in Appendix 2

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the club. Restricted funds may only be raised/ used for specific purpose[s].

**Unrestricted funds:** In this reporting period there was a deficit of £15,950. As a 'small' charity the funds available to support the charities annual objectives does remain positive for the coming year. The Summer Camp is of major importance and where ever possible the charity will also look to organise a Family weekend and additional family events which provide a support mechanism for all the family members. The Trustees, Executive Committee and Members consider that the year end unrestricted funds of £33,074 will enable the organisation in 2023/ 2024 to continue to:

- ☐ Hold the annual 'Summer Camp' in 2024
- ☐ Organise a minimum of one Family Day out
- ☐ Taking into account the 'Reserve Policy', if funds remain available and will have no impact on the charities main objective, the Summer Camp, look to organise a Family Weekend.

All Trustees and volunteers know the importance and are dedicated to promoting the work of the charity and supporting fundraising events. As a small charity we are unable to predict or guarantee the same level of income year to year, the treasurer does monitor the financial situation and all trustees and volunteers are kept informed of the financial situation throughout the year. Our current financial situation does remain positive and in consultation with the trustees, the children and the families, we hope to be able to cover our objectives in 2023/2024. The finances will continue to be monitored to ensure reserves are in place to support the Summer Camp for the 'burn survivor' children as an absolute minimum objective in the coming year. **A detailed breakdown of income and expenditure is contained in Appendix 2 - Additional Analysis of this report.**

**Restricted Funds:** There were no Restricted funds to be accounted for during this reporting period.

**Reserves Policy:** The trustees' policy is to retain 1 year worth of normal running costs [£30,000] in order to meet the minimum commitments and to cover unexpected expenditure.

	Individual / institution	Number of grants made	£
<b>C2 Grants</b>			
		<b>Total</b>	<b>X</b>
<b>C3a Trustee remuneration</b>			<b>X</b>
	<b>Authority under which paid</b>		<b>£</b>
<b>C3b Trustee remuneration - details</b>			<b>X</b>
<b>C4a Trustee expenses</b>	If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)		<b>X</b>
	<b>Number of trustees</b>		<b>£</b>
<b>C4b Trustee expenses - details</b>			<b>X</b>
	<b>Transaction amount (£)</b>		<b>Balance outstanding at period end (£)</b>
<b>C5 Transactions with trustees and connected persons</b>	<b>Nature of relationship</b>	<b>Nature of transaction</b>	<b>X</b>
			<b>X</b>
<b>C6 Other information</b>			





## **Appendix 3**


### **Independent examiner's report on the accounts**



## APPENDIX 3



Office of the Scottish Charity Regulator

Report to the trustees/members of	<b>Independent examiner's report on the accounts</b> <span style="float: right;">v2</span> <b>Scottish Burned Children's Club</b>						
Registered charity number	<b>SC032376</b>						
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	01	December	2022	to	30	November	2023
Set out on pages	<b>Appendix 2:</b> Section A – Statement of Receipt & Payments Section B – Statement of Balances Section C – Notes to Accounts Additional Analysis Accountants Report  [10 pages in total]						
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ["the 2005 Act"] and the Charities Accounts (Scotland) Regulations 2006 [as amended] ["the 2006 Regulations"]. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the 2005 Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Regulation. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.						
Independent examiner's statement	In the course of my examination, no matter has come to my attention.						
Signed:					Date:	22/8/24	
Name:	Henry Watson						
Relevant professional qualification(s) or body (if any):	Chartered Management Accountant (ACMA)						
Address:	20 Nissan Place, Glasgow, G53 7SQ						

